

MINUTES

PORT KC  
FINANCE & ADMINISTRATION COMMITTEE MEETING  
THURSDAY, July 11, 2019  
12:00 P.M.  
110 BERKLEY PLAZA  
KANSAS CITY, MO 64120

**Board:** Commissioner Martin (telephonically), Commissioner Gibson, Commissioner Rojas

**Staff:** Jon Stephens, Mark Coulter, Brian Rabineau, Jolene Mead, Joe Lohman, Richard Grenville, James Mulick, Maitland Mehlhaff, Mariah Shields, Krishan Purvis

**Guests:** None

1. **Call to Order** ..... Chairman Rojas
2. **Consideration of June 13, 2019 Minutes** ..... Chairman Rojas  

Commissioner Gibson moved to approve June 13, 2019 minutes. Commissioner Martin seconded. The motion passed unanimously.
3. **Consideration of Amendments to Procurement Policy**..... Jon Stephens  

Jon Stephens provided a summary of the proposed amendments.  
Commissioner Gibson moved that the Committee recommend the approval of the amendments. Commissioner Martin seconded. The motion passed unanimously.
4. **Consideration of Authorizing a Financial Services Contract with KPMG for the MRT Project** ..... Mark Coulter  

Mark Coulter gave an update on the quality of proposals and stated that staff will be recommending KPMG to the full board on July 22, 2019. The matter was tabled with no action taken.
5. **Finance Report** ..... Joe Lohman  

Joe Lohman presented Key Transactions and Metrics/Ratios for June 2019
6. **Asset Management Report** ..... James Mulick  

James Mulick reported on executed lease in June 2019. Additional renewals expected for next month's report. Provided update on expanded property maintenance and landscaping activities undertaken by Port KC at RG.
7. **Other Business**  

Jon Stephens informed the committee that Platform Ventures closed on CenterPoint property at RG.

8. **CLOSED SESSION: Pursuant to Section 610.021 (1)(2)(3), RSMo for matters related to legal actions, real estate transactions and personnel issues**

None

9. **Adjourn**..... Chairman Rojas

Commissioner Gibson moved that the Committee adjourn. Commissioner Martin seconded. The motion passed unanimously.