



ADDENDUM #1 TO
REQUEST FOR PROPOSALS
LEGISLATIVE CONSULTING SERVICES

This ADDENDUM #1 is being issued for purposes of updating the TIMELINE provisions to provide an additional calendar week for the submission of Proposals.

The TIMELINE provisions are hereby amended to read as follows:

TIMELINE

The following timeline shall be applicable unless modified by Port KC pursuant to addendum to this RFP:

- RFP Issued: November 22, 2022
- Deadline for Questions: December 16, 2022 - 5:00 PM (CT)
- Due Date for Proposals: December 28, 2022 - 5:00 PM (CT)
- Port KC provides all Proposals to Selection Committee: January 3, 2023
- Selection Committee Shortlists the Proposals: January 2023
- Interviews of Shortlisted Proposers (if desired by Selection Committee): January 2023
- Contract Negotiations and Contract Execution: January 2023
- Services Commence: January 2023

Questions. Any general questions, requests for clarification or notices of ambiguities, conflicts, mistakes, errors or discrepancies in this RFP must be submitted to info@portkc.com before **December 16, 2022 at 5:00 PM (CT)**. All questions, requests and notices will be routed from to the appropriate Port KC staff member(s) without further action by the inquirer. All questions and answers will be distributed anonymously, to all potential Proposers.

Proposers shall not contact individual Port KC staff members for purposes of discussing this RFP. Failure to follow this procedure may result in a Proposer's disqualification.

Submittal. Proposers shall submit one (1) electronic copy of their Proposal. Proposals must be submitted to info@portkc.com before **December 28, 2022 at 5:00 PM (CT)**. Any proposals, modifications, or revisions received by Port KC after that date and time will not be considered. It is the Proposer's responsibility to ensure timely receipt by Port KC at the location designated herein.

Notwithstanding anything herein to the contrary, Port KC reserves the right to change or extend any and all dates including the due date for Proposals for any reason and at any time, including after the Due Date for Proposals.